

# How Grading Works in Moodle

Last Modified on 08/20/2020 9:14 pm EDT

The scores for graded Moodle activities are automatically aggregated into the gradebook. In order for Moodle to easily aggregate scores automatically, entries in the gradebook are numeric by default. The default score for each activity is 100, though this can be updated in the *Assignment settings* for each activity. In the gradebook, you can then control the weights of individual activities, or categories of activities, to aggregate a final score for the class.

Letter grades can be displayed to students based on percentage using a grading scale you set up. Some grade options will allow you to enter only a letter, not associated with a numeric value. Grades entered without a numerical association will not be included in the final grade calculations. McNeese encourages faculty members to set up their grade books to calculate a letter grade for the course. Providing students with a letter grade helps students easily understand how well they are doing in class throughout the semester. It is very helpful for students who may not be doing well in a course and need additional help from you as the instructor, or help from one of the [campus and online tutoring options](#) or may need to schedule a meeting with their advisor to review their degree plan.

If you follow Moodle methods, grading can be very easy. If you prefer to follow your own methods for grading, it is possible, but may require extra steps and workarounds. For assistance with complex grading schemes, please contact the eLearning Department, see contacts below.

**Contact Office of eLearning** by phone (M-TH 7:30 am – 5:00 pm and Friday 7:30 am – 11:30 am). Dr. Wendi Prater, Director, 337-475-5126 Office, 512-934-0663 Mobile (yes, it's okay to call or text), [wprater@mcneese.edu](mailto:wprater@mcneese.edu)

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