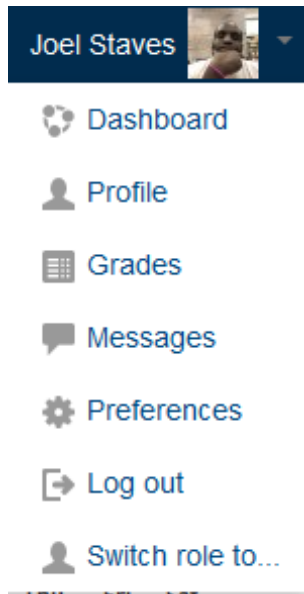


Updating Moodle profile

Last Modified on 11/16/2018 10:53 am EST

1. Log into Moodle
2. Locate the dropdown menu at the top right of the screen
3. Select "Profile"



4. Select "Edit" profile

User details

[Edit profile](#)

Email address

jstaves@mcneese.edu

Country

United States

City/town

Lake Charles

5. You should now be able to make modifications to your profile.

[Edit profile](#)

► Expand all

▼ General

Username ⓘ jstaves

Choose an authentication method ⓘ LDAP server

Suspended account ⓘ ☐

The password must have at least 8 characters, at least 1 digit(s)

New password ⓘ [Click to enter text](#) 🔍

Force password change ⓘ ☐

First name * Joel

Surname * Staves

Email address * jstaves@mcneese.edu

Email display ⓘ Allow only other course members to see my email address ▾

City/town Lake Charles

Select a country United States ▾


Timezone Server timezone (America/Chicago) ▾

Description ⓘ


Paragraph ▾ B I [List Icons] [Link Icon] [Image Icon]

Page 2


▼ User picture


Current picture 

▼ User picture

Current picture 

Delete picture ☐

New picture  Maximum size for new files: 250KB, maximum attachments: 1



Accepted file types:
Image files used on the web: gif, jpg, jpeg, png, svg, svgz

Picture description

► **Additional names**

► **Interests**

► Optional

Update profile Cancel

6. Update Profile

