

Office of Disability Service Accommodation Alternative Option

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ODS Accommodation Alternative Option

1. Turn the editing on on your homepage
2. Go to exam you wish to duplicate
3. Select "edit"
4. Select "Duplicate"
5. Exam will now be duplicated
6. Go to new copy of exam
7. Select "Edit Settings"
8. Restrict Access
9. Add Restriction
10. User Profile
11. Student Must Match the Following
12. User Profile "Email Address" is equal to [insert email]
13. Select Eye to ensure that only this student may see exam
14. Save
15. Go to Original Exam
16. Repeat steps 7-10
17. "Student Must Not match" User profile email address Email is equal to [insert email] OR "Student Must Match" and "Email address doesn't contain"
18. Select Eye Icon
19. Save
20. Ensure that ODS student(s) have been given the extended time required for quiz or exam

<https://www.youtube.com/watch?v=qv7aj9n6vK4&feature=youtu.be&hd=1>
