

Duplicate an exam, test or quiz in Moodle to provide extended time for select students or provide a self proctored test

Last Modified on 11/09/2021 5:01 pm EST

If you have received an accommodation request from a student to provide extended time on assessments or other types of activities, the information below will help.

For some students, instead of duplicating the exam, you can provide the [additional time with an override](#) for the student and then place a time limit on the exam, such providing 50% more exam time. However, some students have additional accommodations to consider; therefore, you may need to duplicate the exam to provide additional support.

To duplicate an activity to provide an accommodation for select students:

- [Duplicate the exam](#) in the course, and rename the duplicated exam;
- [Edit the exam settings](#) to match the accommodation needed for an individual student or a group of students;
- Restrict access to the duplicated exam to an individual student or a select group of students by adding a password. When you specify a password, students must enter the password before they are allowed to attempt the quiz;
- Dates, timing and number of allowed attempts may be changed for individual students or groups by following the links [Student Overrides](#) or [Group of Student Overrides](#) in quiz administration;
- If needed, add the accommodation to the [Respondus Monitoring and Lockdown Browser](#) dashboard settings or to the [SmarterProctoring](#) dashboard settings if you are using exam proctoring. If access is restricted in the Moodle exam with a password, you must use this same password for the student in the Respondus and SmartProctoring set up,

Self-proctoring an exam

Some accommodations may necessitate self-proctoring an exam for a student or a group of students. Please use the following resources.

- [Setup exam to self proctor](#)

Additional resources you may need:

- [Add a test, exam or quiz into course](#)
- [Copy exams, test, quizzes and other activities to another course](#)
- [Transfer, move or copy a course from a prior term](#)
- [Transfer, move or copy a course from another instructor](#)

Web Conference, Virtual Meeting, Virtual Classroom Resources

- [Web Conference Options](#)
- [MicroSoftTeams](#)
- [BigBlueButton](#)

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