

Speech to Text for Windows and Microsoft 365

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There are useful tools that can help faculty and staff save time and communicate efficiently with students. Having access to Windows software allows users to use dictation for any text fields and there are some [helpful ways](#) that dictation could help you communicate without having to type.

With Microsoft 365 you have access to [dictation](#) in key applications such as Word, Power Point, One Note, and Outlook. The features offered within the applications for speech to text are very useful in saving time and energy when communicating with fellow staffers and students. You can learn more about about how to use dictation inside of the applications by viewing this [article](#) from Microsoft.
