

# How to Open the Course Gradebook in Moodle

Last Modified on 08/21/2020 12:21 am EDT

First, **log in to your Moodle course**. There are two ways to log in:

<http://moodle2.mcneese.edu> > enter McNeese username and password > Select the course.

McNeese.edu > MyMcNeese > Moodle > enter McNeese username and password > Select the course.

Don't see the course on your dashboard?

You may need to **customize the courses viewed on Moodle dashboard**. If you follow the customization steps to locate your course and still do not see it listed on your dashboard, contact your **department** and/or the **registrar's office** for help.

## Navigate to Course Gradebook Setup

1. Select "Turn Editing On"
2. Scroll to Administration Block > Course Administration > Gradebook Setup

Read **Gradebook Views** for more information about the gradebook menu.

---