

Delete Grade Items and Categories in Gradebook

Last Modified on 08/21/2020 1:40 am EDT

Grade items and categories that were created in the gradebook can be deleted.

Note: Grade items associated with activities (such as an Assignment or Quiz) can only be deleted from the gradebook by deleting the activity within the course.

1. Select [Gradebook Setup](#).
 2. Select Edit on the far right of the Grade Item or Grade Category row.
 3. Select Delete.
 4. On the Delete confirmation page, click Yes. Note: If you delete a category containing items, those items will not be deleted but will instead be moved into the parent category.
-