

Delete Grade Items and Categories in Gradebook

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Grade items and categories that were created in the gradebook can be deleted.

Note: Grade items associated with activities (such as an Assignment or Quiz) can only be deleted from the gradebook by deleting the activity within the course.

1. Select **Gradebook Setup**.
 2. Select Edit on the far right of the Grade Item or Grade Category row.
 3. Select Delete.
 4. On the Delete confirmation page, click Yes. Note: If you delete a category containing items, those items will not be deleted but will instead be moved into the parent category.
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