

# Restore Moodle Course from Backup file (.mbz)

Last Modified on 08/23/2020 6:59 pm EDT

A course backup file (.mbz) may be restored from within any existing course for which you have permission. During the restore process, you will be given the option to restore as a new course or into an existing course.

Restoring a course from a .mbz file requires Moodle administrative permissions, please contact the Office of Online Learning to upload the course for you.

Contact the Office of Online Learning by phone (M-TH 7:30 am – 5:00 pm and Friday 7:30 am – 11:30 am). Dr. Wendi Prater, Director, 337-475-5126 Office, 512-934-0663 Mobile (yes, it's okay to call or text), [wprater@mcneese.edu](mailto:wprater@mcneese.edu)

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